

# PACElogic™ Clinical Documentation

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# Agenda

- Tips for improving documentation
- Note-type review
- Tips and Tricks for effective documentation
- Conclusion

# Tips for Improving Documentation



# Tips for Improving Documentation

## Documentation is everything

**Learning to document – thoroughly, accurately, and consistently – is crucial for:**

- Proper patient care
- Career preservation
- Proof you followed guidelines and administered medications and treatments correctly

**The busier you are, the more important it is to document**

- Don't drop the ball



**Follow the golden rule: *If it's not documented, it's considered not done***

# Tips for Improving Documentation

## Take care when writing “free text”

### Never chart in advance

- If it hasn't happened yet, it's not chartable

### Ironclad charting is your best defense

- In a medical malpractice lawsuit, you may be summoned to testify, often long after the fact
- Good charting will serve as your best defense against criticism of your actions or lack of your actions



**Anything you write  
can and will be used  
against you**

# Tips for Improving Documentation

## Leverage anything you can

- **Create filters** that will reduce unnecessary information you're presented with at the time
- **Favorite your medication lists and orders** to limit the time you spending searching for that same medication again and again
- **Run any reports/set any views** that will show missing documentation
- **Use clinical templates** to minimize the time spent typing and to ensure that documentation is similar across the role
- **Modify templates across the organization** so that your teams will spend less time thinking about what they should include in a note



# Note-Type Review by Discipline



# Note-Type Review by Discipline

## Primary Care Providers

### Progress note for face-to-face visit

- Telehealth with video
- Orders note for phone calls and/or telehealth without video

## Nursing

- H&P note
- Same as PCP note types if acting as PCP

## All Other Disciplines

- Quick note
- On-call note
- Orders note





# Tips and Tricks for Documentation in PrimeSuite



# Tips and Tricks for Documentation in PrimeSuite

## Note Date vs Visit Date

- **NOTE DATE** indicates that the note has yet to be linked to a visit and will carry the date specified in HPI section

- **VISIT DATE** indicates that the note is linked to a visit

## Linking a visit once the note is started

- Date/Visit can no longer be selected by clicking **SELECT VISIT** in the dark side
- Click the **NOTE DATE** in the upper right-hand corner to search for an appointment to link or to add a visit if no appointment was made
- Text will change to **VISIT DATE** with the date of the link if this is done properly



# Tips and Tricks: Linking a visit once the note is created



# Basic View

A simple list of entries found on the Face Sheet for the category

**B** **C** **R** **N** Past Medical History

Anemia; Diabetes mellitus due to underlying condition, controlled, with diabetic nephropathy, unspecified whether long term insulin use -Y 18,;

# Comprehensive View

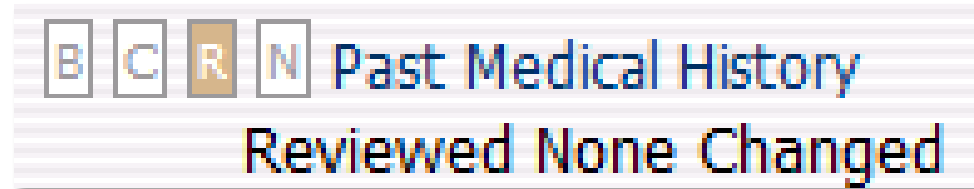
A detailed list of entries including Date of Onset (where applicable) and any notes taken

Past Medical History

<u>PAST MEDICAL HISTORY</u>		
Disease Name	Date Onset	Notes
Anemia	--	--
Diabetes mellitus due to underlying condition, controlled, with diabetic nephropathy, unspecified whether long term insulin use -Y 18,	06/10/2021	--
Diabetes Mellitus, Type II Not Stated as Uncontrolled	--	--
Fracture	--	--
Irregular heart beat	06/18/2021	--
Sciatic Nerve Injury	--	--

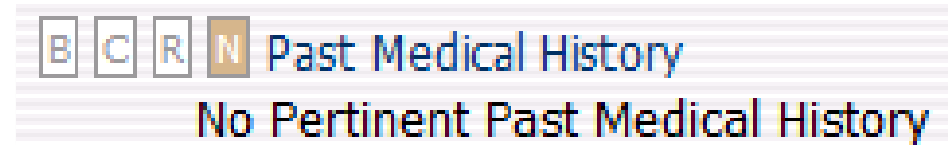
# Reviewed View

An entry stating that the category was reviewed, and no changes were made



# Not Reviewed View

An indication that the category was not reviewed in this visit



# Tips and Tricks: Adding Symptoms vs Free Text in ROS





# Tips and Tricks: Graph View of Trending Vitals



# Tips and Tricks: Text View vs Findings View in PE



# Tips and Tricks: Adding your own Photo to a Note



# Tips and Tricks: Preparing Data for a Future Flowsheet



# Tips and Tricks: Modifiers in Assessment





# Questions



# Thank You

